



**Terms and Conditions relating to:
No Show / Cancellation Policy for Office Visits**

Effective Date: 10.01.2020

At VAIN MEDI SPA, our goal is to provide quality services in a timely manner. We have implemented a no show and cancellation policy which enables us to better utilize available appointments for our patients. The following policy is in place for new patients that are requesting a consultation, and existing patients that fail to notify VAIN MEDI SPA of cancellation within 48 hours.

- ❖ **New Patient Consultations require a \$75.00 “Consultation Deposit” at the time of making appointment. The appointment is not confirmed until VAIN MEDI SPA contacts you and receives your deposit. The \$75.00 deposit will be deducted from the total cost of the patient’s first treatment. If Patient does not receive treatment, the \$75.00 will be considered a fee for consultation, and is non-refundable. In addition, if the patient fails to show up for their scheduled appointment, or does not notify the office within 48 hours of their scheduled appointment time, the “Consultation Deposit” of \$75.00 shall act as compensation to VAIN MEDI SPA in the form of a “No Show/Cancellation fee”, which is nonrefundable and cannot go towards future treatment.**

In the event of an actual emergency and prior notice could not be given, consideration will be given at VAIN MEDI SPA discretion, and a one-time exception may be granted.

- ❖ **Existing patients who wish to reschedule or cancel an existing appointment must give VAIN MEDI SPA at least a 48-hour notice. If the patient does not give proper notice, VAIN MEDI SPA will require a “Rescheduling Fee” of \$75.00 to reschedule another appointment. If patient shows up to the rescheduled appointment, the \$75.00 “Rescheduling Fee” will be deducted as a credit from the treatment total. If patient no shows or does not give a 48-hour notice to reschedule, the “Rescheduling Fee” of \$75.00 is forfeited and is nonrecoverable.**

If the patient’s appointment is cancelled by VAIN MEDI SPA, then the patient is not subject to this charge.

How to Cancel Your Appointment:

To cancel or reschedule appointments call VAIN MEDI SPA:
Call or Text: 978.409.2230 or email botoxbycici@vainmedispa.com

If you have any problems getting through, you can leave a message with your name, appointment date and cancellation reason or request for rescheduling.

Thank you,
VAIN MEDI SPA